The Alexandria Library Board was called to order by Chairperson Dorothy “Brooksie” Koopman, on Thursday, April 28, 2011 at 4:05 pm in the Ilka K. Dickman Board Room at Charles E. Beatley, Jr. Central Library. Members present were R. Hobson, D. Koopman, O. Fitzgerald, A. Paul, G. Day-Fuller, F. Fannon, and T. Downing.

Staff present were Director Dawson, Deputy Director Renner, and Division Chief of Administrative Services Wesson.

Director Dawson introduced Burke Branch Manager Ashley Jefferson and Local History Manager George Combs.

Mrs. Paul moved to approve the February 2011 minutes. Mrs. Day-Fuller seconded the motion which was approved unanimously.

The Year-To-Date statistics are as follows:

<table>
<thead>
<tr>
<th>DIVISION</th>
<th>CIRCULATION</th>
<th>CIRCULATION PERCENTAGE INC/DEC</th>
<th>PATRON COUNT</th>
<th>PATRON COUNT PERCENTAGE INC/DEC</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARRETT</td>
<td>96,569</td>
<td>-30.15%</td>
<td>95,132</td>
<td>-12.50%</td>
</tr>
<tr>
<td>BEATLEY</td>
<td>393,882</td>
<td>-8.71%</td>
<td>249,799</td>
<td>-7.89%</td>
</tr>
<tr>
<td>BURKE</td>
<td>86,691</td>
<td>-22.11%</td>
<td>110,646</td>
<td>-10.22%</td>
</tr>
<tr>
<td>DUNCAN</td>
<td>190,131</td>
<td>-11.32%</td>
<td>166,743</td>
<td>-9.29%</td>
</tr>
<tr>
<td>LOCAL HISTORY</td>
<td>10,746</td>
<td>-6.30%</td>
<td>11,458</td>
<td>-8.79%</td>
</tr>
<tr>
<td>TALKING BOOKS</td>
<td>5,639</td>
<td>57.91%</td>
<td>1,665</td>
<td>-13.28%</td>
</tr>
<tr>
<td>OVERDRIVE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DOWNLOADABLE</td>
<td>5,156</td>
<td>12.80%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&amp; EBOOK USAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NETLIBRARY</td>
<td>5,097</td>
<td>141.45%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EBOOK USAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL **</td>
<td>793,911</td>
<td>-13.44%</td>
<td>635,443</td>
<td>-9.41%</td>
</tr>
</tbody>
</table>

REGISTERED BORROWERS | 174,578 | 3.09%
E BORROWERS         | 6,769   | 26.15%
LIBRARY MATERIALS   | 448,773 | 0.83%
LIBRARY WEBSITE VISITS | 202,520 | -2.17%
LIBRARY WEBSITE PAGES USED | 254,475 | -5.86%
MEETING ROOMS       | 156 meetings (MONTHLY) | $2,292.50 (YR. TO DATE)

**Beginning June 1, 2010, Library reduced hours of operation at all facilities**
MONTHLY INTERNET COMPUTER UTILIZATION:

<table>
<thead>
<tr>
<th></th>
<th>No. of Terminals-Automated Signup</th>
<th>No. of Sessions</th>
<th>Utilization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrett</td>
<td>8</td>
<td>1,674</td>
<td>75.25%</td>
</tr>
<tr>
<td>Beatley</td>
<td>24</td>
<td>5,598</td>
<td>71.83%</td>
</tr>
<tr>
<td>Burke</td>
<td>16</td>
<td>2,890</td>
<td>70.62%</td>
</tr>
<tr>
<td>Duncan</td>
<td>9</td>
<td>1,809</td>
<td>75.51%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>57</td>
<td>11,971</td>
<td>72.48%</td>
</tr>
</tbody>
</table>

Director Dawson presented the monthly activity report.

Director Dawson reported that on Monday, April 25, the City Council had its preliminary add-delete session. Requests made by the Library remained intact: the $100,000 reduction of the fines and fees requirement and $19,000 for a security guard at the Burke Branch. She also reported that Councilman Krupicka requested a budget memo regarding opening branches on Sundays. Director Dawson said that in the budget memo, she explained that the Library would be hesitant to add Sunday hours without having its needs assessment study completed first. As an alternative, she requested that the City Council consider restoring one additional night for the branch libraries. Council members appear to support this initiative.

Director Dawson reported that the docket item for Council regarding the expansion of the Board membership was not complete due to scheduling conflicts with Rose Boyd, Special Assistant to the City Manager.

Director Dawson announced that the Library would begin a trial with Unique Collection Management, a collection agency that specializes in working with libraries. The trial would begin a month after residents were notified.

Director Dawson stated that she had been attending BRAC meetings but transportation issues seem to overshadow any service issues. Mr. Fannon asked the Director to let him know if parking issues at the libraries become a problem, because he works on the BRAC committee which deals with parking issues.

Mrs. Paul presented the Treasurer’s Report, noting that the Library was 75% through the year. The Library had spent 67% of the budget and 62% of State Aid funds. She reported that the Library expected to be about $200,000 short of the $462,244 fines and fees requirement. Mrs. Day-Fuller motioned to approve the Treasurer’s Report. Mr. Hobson seconded the motion which was approved unanimously.

Mr. Hobson reported that the Investment Committee had met with BB&T and that the Library would begin to receive a quarterly report that would display the benchmark in
such a way that would permit comparisons with past benchmarks. As of March 2011, 75
of the 100 equities ended with market values exceeding cost.

Mrs. Koopman appointed Mrs. Paul to work on the Director’s annual evaluation
committee along with her; the evaluation would be due before July 1. Mrs. Koopman
appointed Mr. Hobson, Mr. Fitzgerald, and Mr. Downing to the nomination committee
for June election of officers. Mrs. Koopman appointed Mrs. Day-Fuller and Mr.
Fitzgerald to work on the annual report, to be approved at the September board meeting.

Director Dawson requested to close the Libraries on Saturday, December 24 and Sunday,
December 25. She noted that the City would observe Christmas Eve and Christmas Day
on Friday, December 23 and Monday, December 26. Mrs. Paul moved to accept the
request. Mrs. Koopman seconded the motion which was approved unanimously.

At 5:05pm, Mr. Fitzgerald moved that the Board go into executive session for the
purpose of discussion and consideration of the assignment, appointment and salary of a
specific appointee of the Library Board, namely the Director of the Alexandria Public
Library.

At 5:25pm, Mr. Fitzgerald moved that the Library Board reconvene in open session.

Mr. Fitzgerald moved that the Library Board adopt the resolution previously circulated to
the Board:

> WHEREAS, the Library Board has this 28th day of April, 2011 recessed into closed executive
session pursuant to a motion made and adopted in accordance with the Virginia Freedom of Information
Act; and

> WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Board that such
closed executive session was conducted in accordance with Virginia law;

> NOW, THEREFORE, BE IT RESOLVED that the Library Board does hereby certify that, to the
best of each member's knowledge, only public business matters that were identified in the motion by which
the closed executive session was convened, and that are lawfully exempted by the Freedom of Information
Act from the Act's open meeting requirements, were heard, discussed or considered by the board during the
closed executive session.

Mr. Hobson seconded the motion which was approved unanimously.

Mr. Fitzgerald moved to adjourn. Mrs. Paul seconded the motion which was approved
unanimously at 5:40 pm.

Respectfully submitted,

Gwendolyn Day-Fuller
Secretary